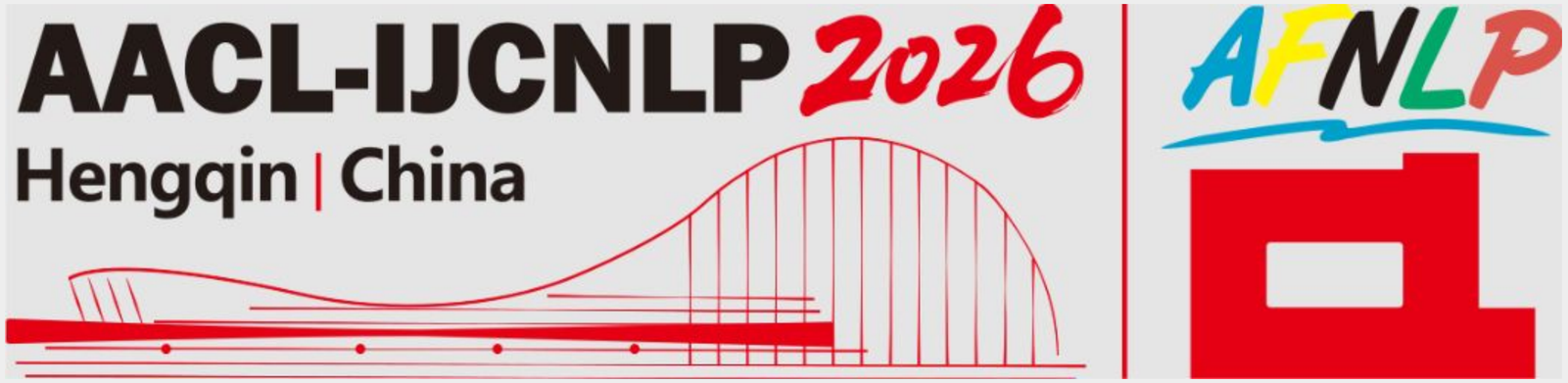


powered by underline

Introduction

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Underline is a streaming platform supporting the hybrid aspect of **AACL-IJCNLP 2026.**

The AACL-IJCNLP 2026 event page will include:

Schedule Overview

Session date, time, and venue details, including direct links to hybrid sessions.

Detailed Schedule

Complete session descriptions, list of papers per session, abstracts, and full author lists.

Added Value

Access to pre-recorded presentations, poster PDFs, and slide decks.

External Links

Direct links to official conference proceedings and individual workshop websites.

Asynchronous & Remote Viewing Access

Content will be available for asynchronous viewing pre-, during, and post-event whether you are attending in-person or remotely.

Author Submission Guidelines

Submission Deadline: October 28, 2026 (via Underline)

Authors of accepted papers (main, findings, demo, SRW, and workshop) are required to submit a pre-recorded video presentation, a poster PDF and presentation slides.

Please see slide 4 for details.

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Submission Requirements AACL 2026

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	Main conference Long papers	Main conference Short papers	Findings Long papers	Findings Short papers
Pre-recorded video	REQUIRED 10 minutes	REQUIRED 5 minutes	REQUIRED 10 minutes	REQUIRED 5 minutes
Poster PDF	REQUIRED	REQUIRED	REQUIRED	REQUIRED
Slides	REQUIRED	REQUIRED	REQUIRED	REQUIRED

	Demo papers	SRW - orals	SRW - posters	Workshop papers
Pre-recorded video	REQUIRED 5 minutes	REQUIRED 10 minutes	OPTIONAL 10 minutes	Please follow you workshop organizers instructions
Poster PDF	REQUIRED	REQUIRED	REQUIRED	Please follow you workshop organizers instructions
Slides	REQUIRED	REQUIRED	REQUIRED	Please follow you workshop organizers instruction

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Submission Form

- Please fill out the speaker information and release form by **October 28, 2026**

  https://aaclijcnlp-2026-presentations.paperform.co/

- Allowed file size: PDF, PPT, PPTX - up to 20 MB
- When submitting your slides, posters and/or pre-recordings, make sure you name your files so we can easily identify them.
  - Examples: AACL 2026 + Paper ID (AACL 2026_main-291, AACL 2026_Find-456, AACL 2026_Demo-99)
- If you need to update your submission, please use the same link as above and make a new submission. We always use your most recent submission.
- **NOTE!** Even if some fields are optional, filling out the submission form is mandatory.

Submission and Presentation FAQ

1. Is there an official PPT or poster template? - **No**. You can use AACL-IJCNLP 2026 conference logo in your slides.
2. Can I update my slides when the conference starts? - **Yes**. A new form will be available for you to submit or update your slides once the event begins.
3. Can I use my own laptop to present? - **No.** All in-person oral presenters must use the shared laptop provided in the session room. Your slides will be pre-loaded onto this machine prior to the session.
4. Printed Poster Size - Posters must be printed **A0 portrait** style.
5. Can I print my poster on site? A few poster printing services are available near the venue.
6. I'm presenting an oral and submitted a poster PDF as required. Do I also need to print out a poster if I'm presenting an oral? - Oral presenters can also decide whether they would like to present a poster.

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Printing Service On-site

- tbc

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Recording Overview

Step 1: Prepare the presentation and environment

Step 2: Download Software & Record your lecture (please see slide 13)

Step 3: Complete the speaker information and release form.

Need support? Contact us at support@underline.io

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Lighting & Environment

Lighting Setup

Positioning

A light directly above or behind you will prevent viewers from seeing your face. Position your key light front-to-back or slightly off-center from front-left or front-right.

Eyeglasses

Please test the position of your light in advance so it does not reflect off your lenses.

Environment & Distractions

Quiet Space

Select a room or space where you will NOT be interrupted while recording.

Sound Control

Avoid background music, traffic noise, or other people speaking in the room.

Silence Devices

Turn off sound and notifications on your phone and computer.

Focus Assist

If using Windows 10, set 'Focus Assist' to 'alarms only' for recording.

Backdrop & Attire

Wall / Bookcase

An all-white wall or a neat, tidy bookcase behind you works best to frame your video.

Professional Look

Curate a clean, uncluttered, and professional atmosphere inside your frame.

Attire

Wear comfortable clothes. Avoid stripes or checks as patterns cause camera strobing.

Framing

Frame yourself for a medium close-up (shoulders to head) prior to filming.

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Audio

- Having a dedicated microphone will make you sound a thousand times better.
- If possible, please do NOT use the built-in Laptop Microphone!
- You do NOT need to buy an expensive microphone. Any headset microphone, USB microphone or Lavalier mic will work.

Recording Your Presentation

We recommend two tools explained in detail on the following pages.

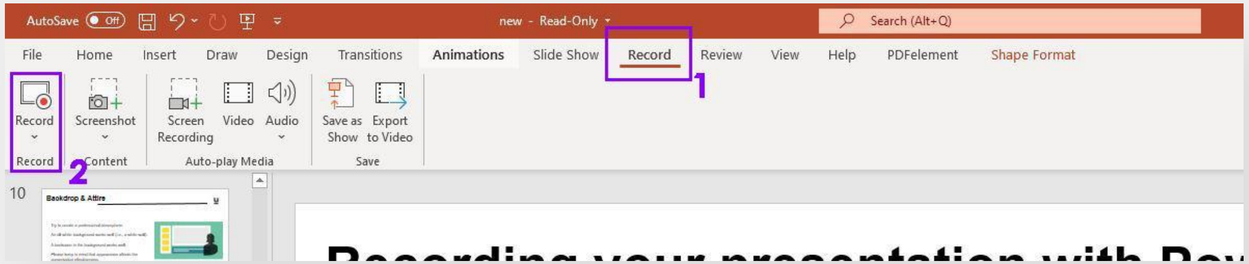
- **Powerpoint** recorder will be the easiest tool to use if you don‘t require editing or advanced features like adding overlays, cutting, speeding up or slowing down the video.
- Use **ScreenPal** if you require advanced editing features. Paid licence of ScreenPal that you receive if you click on the link in the instructions includes a simple to use yet powerful video editor that will let you do editing tasks.

* There are many other tools for recording your presentation. You are more than welcome to use your prefered tool if you have one as long as you adhere to presentation format and guidelines.

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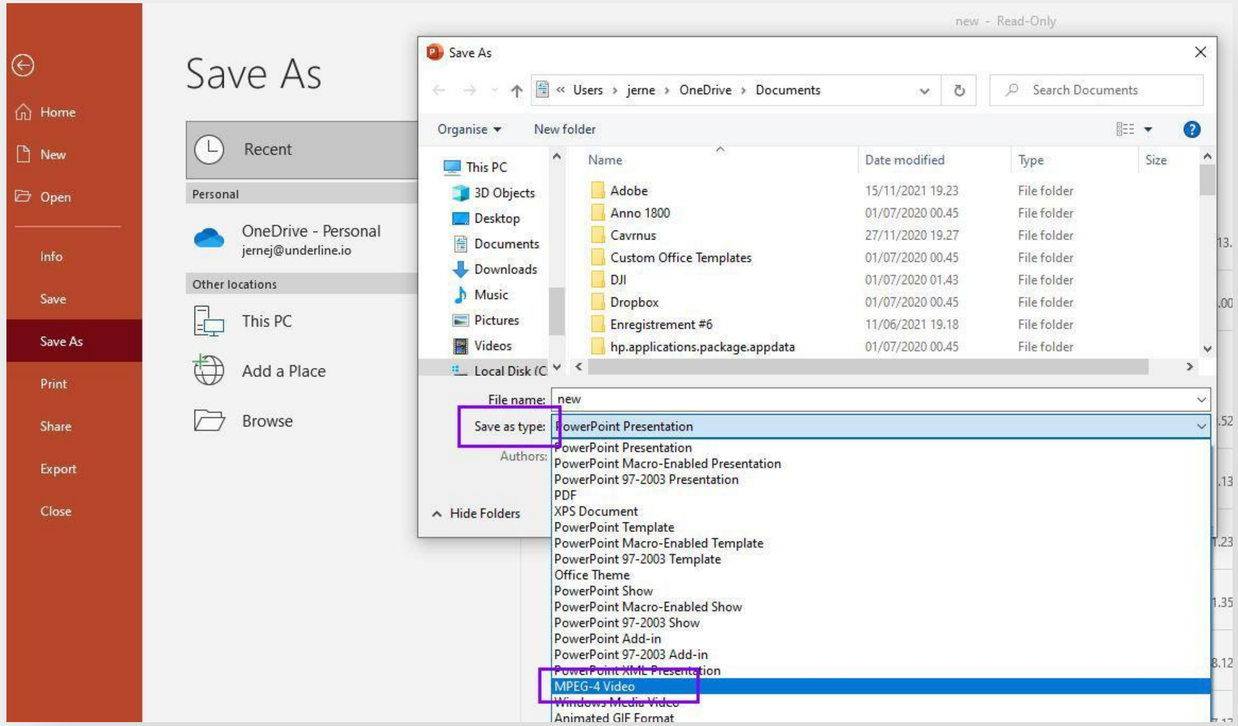
Recording your presentation with Powerpoint

To start the recording process click on the RECORD tab and then the record button:



Please use the virtual laser pointer (mouse) when presenting to highlight important information!

After you are done with the recording please save it in the mp4 format:



Recommended:
Watch the “How to record with Powerpoint” video first:

https://youtu.be/w4VXfBSLAYY

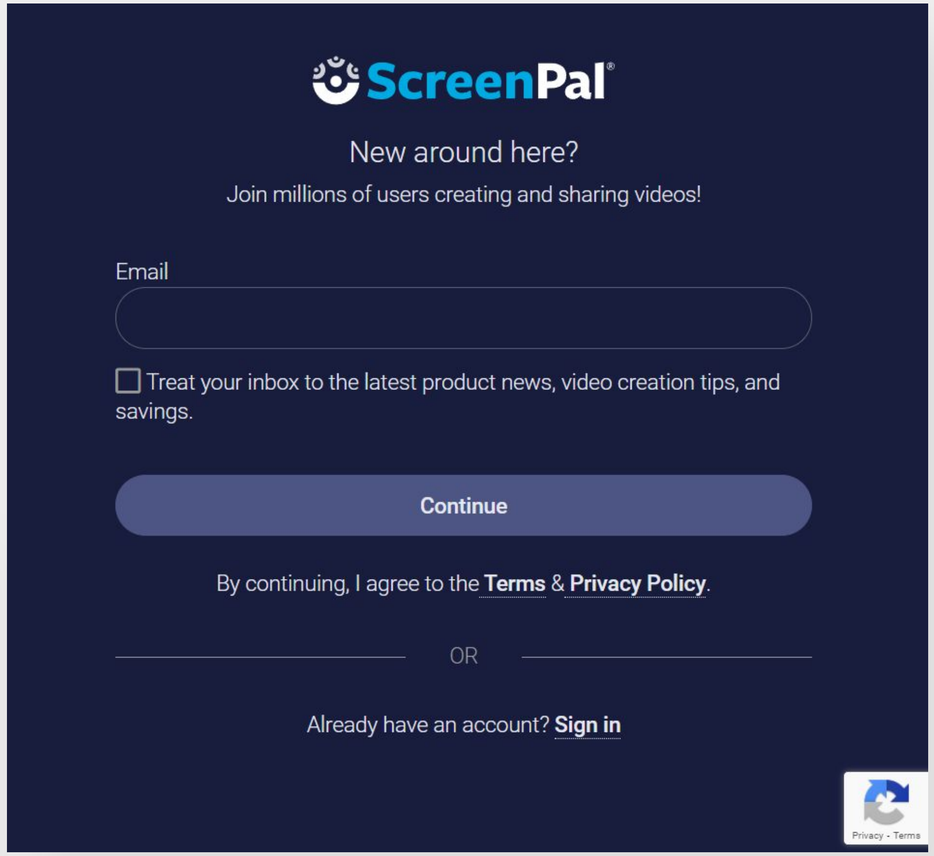
Recording your presentation with ScreenPal

Watch the “how to” video first:
https://youtu.be/32SnaC_J7hI

After you view the video, access the ScreenPal recording app on this link:
https://screenpal.com/register?ph=cYewir6zd

Important: Please use the above link to install ScreenPal. This will give you access to pro editing features and will store your video on our server.

We realize the fact that someone else from your team might do the recording. Please share the above link with them.



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ScreenPal FAQ

Q: Do I have to use ScreenPal?

A:It is not necessary to record with our recommended software (ScreenPal). If you are already used to a preferred recording software you are welcome to use it. In this case please attach your recording to the form provided in the instructions. Files of up to 1GB can be attached to the form. Please export the video to any of the major formats like mp4, avi, mov or m4v.

Q: When I click on the "Launch Recorder" a download was initiated. It wasn't a web recorder.

A:Yes, small recorder file needs to be downloaded. It's 300kb file. It actually records on your local machine for the

quality reasons / so we're not dependent on someone's internet connection.

Q: Is there a limitation is screen size. For example, my scree[illegible] it ok to record in 4k?

A:No limitations for recording. It can be recorded in 4k. However broadcast quality on Underline is max full HD / 1920p

ScreenPal works with Windows and MAC but does not work on Linux systems. In case that you are using Linux we recommend recording with OBS (https://obsproject.com/). Contact us for help if you are recording on Linux.

ScreenPal FAQ

Q: Is there a preference for where the webcam is during the presentation? Bottom right? Top right?

A: No preference, it can be moved. It is in bottom right by default so that's what's usually used.

Q: Is it ok for the authors to use the drawing tools? Does that normally work well?

A: Yes, if they want to. They can easily add this also after the recording (editor is included).

Q: Is there a way to adjust the webcam size. I can only seem to get full screen.

A: You can adjust the size and position after you recorded, in the editor.

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If you have any questions, please email us at

support@underline.io

We are happy to help!

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