

Guidelines for Presentations

ICAM-BM2024

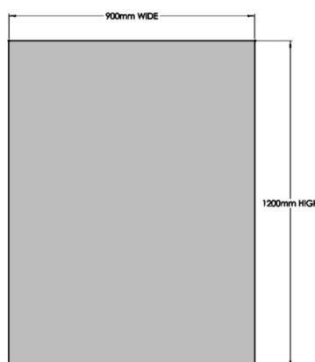
Preparation for Oral Presentation

1. Plenary talks: Presentation time: **40 minutes, including 5 minutes** Q/A.
 2. Invited talks: Presentation time: **20 minutes, including 3 minutes** Q/A.
 3. General oral presentations: **15 minutes, including 3 minutes** Q/A.
- ◆ Presentation language: English Presentation is recommended. **The PPT is required in English version.**
 - ◆ Presentations format: Microsoft PowerPoint.
 - ◆ Screen size: **16:9** - 银杏厅 Gingko hall、金缘厅 Jin Yuan、 Room 1/2/5/6/8;
4:3 - 中北 Zhong Bei、西园 Xi Yuan
 - ◆ Computers onsite will be available. Personal computers are allowed.

Instructions for Poster Presentation

Posters must be prepared in English. The poster presentations will be held at 1st floor (Ground floor) and 3rd floor of Building No.1 in Beijing Xijiao Hotel. **Poster set-up will begin from 8:00am -12:00pm on March 29, 2024.** Double sided adhesive will be provided on each poster board. Teardown will occur following the last session on **March 31, 2024.**

- ◆ Poster Format: Size of the poster should not be larger than **900mm WIDE×1200mm HIGH.**



- ◆ Poster Structure: Your poster should preferably contain the following elements: **Title, Author(s) & Institution(s) (Positioned at the Top), Introduction, Methods, Results, & Discussion, and Conclusions**, Images and/or Graphs are strongly encouraged.
- ◆ Posters will be viewed during the entire meeting, and your presence is recommended during lunches and coffee breaks for discussion with those who are interested in viewing your poster.