Asia Water Council

17-18th Board of Council Meetings & 4th General Assembly

& 3rd AIWW Kick-off Meeting

Songsan, Republic of Korea / 5-8 July 2023

**Venue**

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| **DRW0000311823d0** | **Songsan Global Education Center**  **(Address)** 883, Gongnyong-ro, Songsan-myeon, Hwaseong-si, Gyeonggi-do, Republic of Korea  **(Facility)** Total floor area 16,856.72㎡  - Education Center (3rd floor)  - Auditorium/Restaurant (2nd floor)  - Dormitory (5th floor) |

**Accommodations**

For your convenience, AWC Secretariat recommends two (2) main hotels near Venue, **please make your own reservation** through the website link as below.

(\*There is no funding support for participants, such as flight tickets and lodging)

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| **No.** | **Main Hotels** | **Image** |
| 1 | **Songdo Central Park Hotel (★★★★)**  193, Techno park-ro, Yeonsu-gu, Yeonsu-gu, 22004 Incheon, South Korea  <http://www.centralparkhotel.co.kr/centralpark/> |  |
| 2 | **Orakai Songdo Park Hotel (★★★★)**  151, Techno park-ro, Yeonsu-gu, Incheon  <https://songdo.orakaihotels.com/eng/default.asp> |  |

In addition to the above two hotels, there are several other star accommodation options nearby. Please make a reservation according to your preference.

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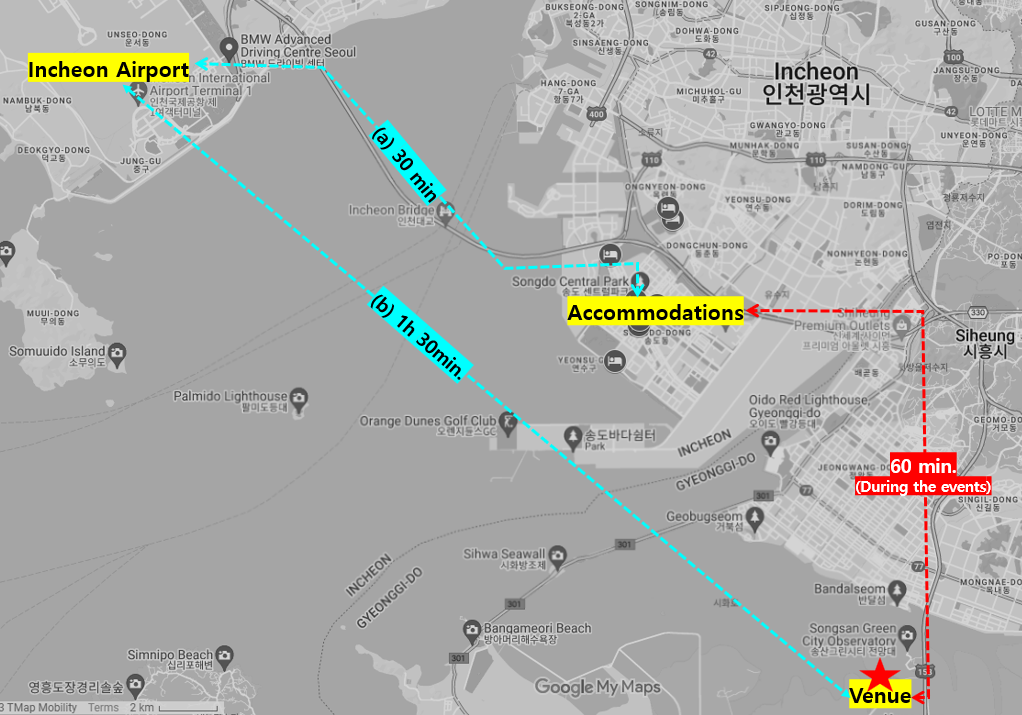
**Transportation**

During the event period (5-8 July, 2023), regular transportation will be operated between

accommodations and the venue including the (Incheon) airport pick-up service.

***(\*Accommodations (spots): Near the main hotels listed above)***

*\*The detailed schedules of transportation service will be announced later.*



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**Visa**

Entering Korea have different entry conditions depending on international agreements or relationships between countries.

Before purchasing a plane ticket to Korea, please make sure to visit the Korean visa portal site and search for the conditions that apply to you.

<https://www.visa.go.kr/openPage.do?MENU_ID=10101>

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| **Letter of Invitation**  An official invitation letter is intended to help potential attendees raise funds or obtain visas. It is not a commitment on the part of the organizers to provide any financial support.  AWC Secretariat cannot intervene with Korea Embassies abroad on behalf of any participant. But *if you need an individual invitation personally, please contact the AWC secretariat. ([awc@asiawatercouncil.org](mailto:awc@asiawatercouncil.org))* |

**K-ETA (Korea Electronic Travel Authorization)**

K-ETA Application Eligibility

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| **Visa-waiver & Visa-free entry countries/regions (Total 107 countries)** | **Neither Visa-waiver nor Visa-free entry countries/regions** | **Already have valid visa of valid K-ETA**  **(Validity 2 years, multiple entry)** |
| MUST obtain K-ETA | MUST obtain Visa | Don’t need to obtain K-ETA |

* Foreign visitors who do not require a visa must obtain a K-ETA permit to board a flight bound for Korea.
* Please apply at least 72 hours before departure by accessing the K-ETA website or mobile app (K-ETA) (as assessment can take "more than 72 hours" depending on the situation).
* K-ETA is valid for two years after issuance, and the number of arrivals is irrelevant. However, if the validity period of the passport is within two years when applying for K-ETA, the K-ETA is valid only until the validity period of the passport.

(K-ETA is not a visa. The issuance of K-ETA does not guarantee the entry of the Republic of Korea, and the entry availability of Korean immigration officials is finally determined according to the results of the immigration inspection.)

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| **From Apply to Entering Korea**  (Step 1) Access the K-ETA website (<https://www.k-eta.go.kr/portal/apply/viewstep1.do>)  (Step 2) Input after checking the contents for each category  (Step 3) Make payment (KRW 10,000, approximately USD $9~10, additional fee excluded)  (Step 4) Under assessment (Within 72 hours)  (Step 5) Check results  (Step 6) Entry (Don’t need to print or bring the ‘K-ETA’ and ‘e-Arrival Card’. Also don’t need to submit the Arrival Card.) |