

# MT SUMMIT 2023

## FAQ for Sponsors and Exhibitors

### 1. What are deadlines for sending exhibit stuff?

**August 5<sup>th</sup>, 2023**

- Please send the advertisement that will appear in the program booklet to Conference Manager: Andrew Jiang ([andrew@iccmacao.com](mailto:andrew@iccmacao.com)).
- Please send your company logos for display on conference website, posters and on all larger banners at the conference venue area, at the reception and banquet.
- If a sponsor has material to be included in the conference bags for conference attendees (estimated 300 in-person attendees), please mail them to the following address, and have them received by August 15<sup>th</sup>, 2023 and we will put them to the conference bags.

**Mr. Andrew Shibo Jiang**

Macau Expo Group Limited  
Ave do Dr. Rodrigo Rodrigues, 223-225  
Nam Kwong bldg, 13K  
Macau SAR  
T: +853 28715616

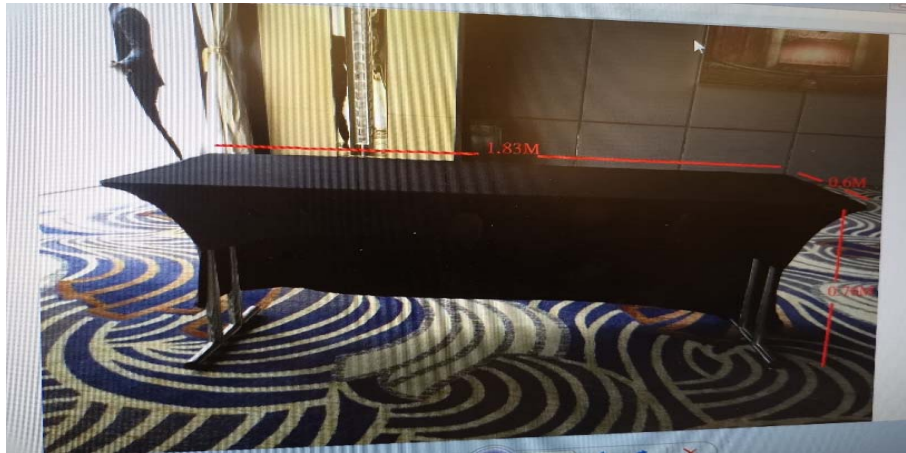
### 2. What are specifications of company supplied banners?

Note that MT Summit 2023 will not provide banners.

A sponsor can supply banner(s) to be displayed in the conference based on the sponsorship document. We'd like to request the same standard across the board, in order to have a uniform look. The banner size will be 80cm\*200cm. And you can contact sponsor officer, Steven Shi ([stevenshi@iccmacao.com](mailto:stevenshi@iccmacao.com))

A sponsor may also bring a tablecloth with logo.

### 3. What are the sizes for exhibition tables?



Diamond sponsors: 2 tables of 1.83m\*0.6m with 4 Chairs

Platinum/Gold/ sponsors & Exhibitor: 1 table of 1.83m\*0.6m with two chairs

**4. Are there any Wi-Fi during the conference?**

Yes

**5. What is the exhibition time?**

The main conference is September 6 to September 8, each day starts 9:00am and runs till 5:00pm or so. Sponsors are also welcome to start the exhibition on September 4-5 (workshop days) starting from 9am.

**6. Is everyone coming to the conference required a registration?**

Yes.

**7. How does a sponsor claim the complimentary registrations and support staff registration?**

To claim a sponsor's complementary conference registration, please contact conference manager: Andrew Jiang ([andrew@iccmacao.com](mailto:andrew@iccmacao.com)), to require a sponsor-specific access code.

	Diamond	Platinum	Gold	Exhibitor	Donator
In-person code	3	2	2	1	
Virtual Code	2	2	1	1	1

Each in-person registration can be converted to 2 (two) virtual registrations.

**8. Who is the on-site contact point for exhibits?**

You can contact sponsor officer, Steven Shi([stevenshi@iccmacao.com](mailto:stevenshi@iccmacao.com)) , if you need any assistance on-site during the conference/exhibit.

**9. Where to exhibit?**

Pre-function Area II

In front of Grand Ballroom

Level 1, Studio City Macao

Website: <https://www.studiocity-macao.com/en>

**10. Can we book a room at conference rate?**

Yes, please book it through the conference website.

**11. Can we do some special decoration for our booth?**

Yes, you can do that. But subject to additional charge, which to be paid by the sponsor itself.

**12. Contact Us?**

**Conference Secretariat-Macao Expo Group Limited**

Ave do Dr. Rodrigo Rodrigues, 223-225 Nam Kwong Building, 13 Andar K, Macau SAR, China

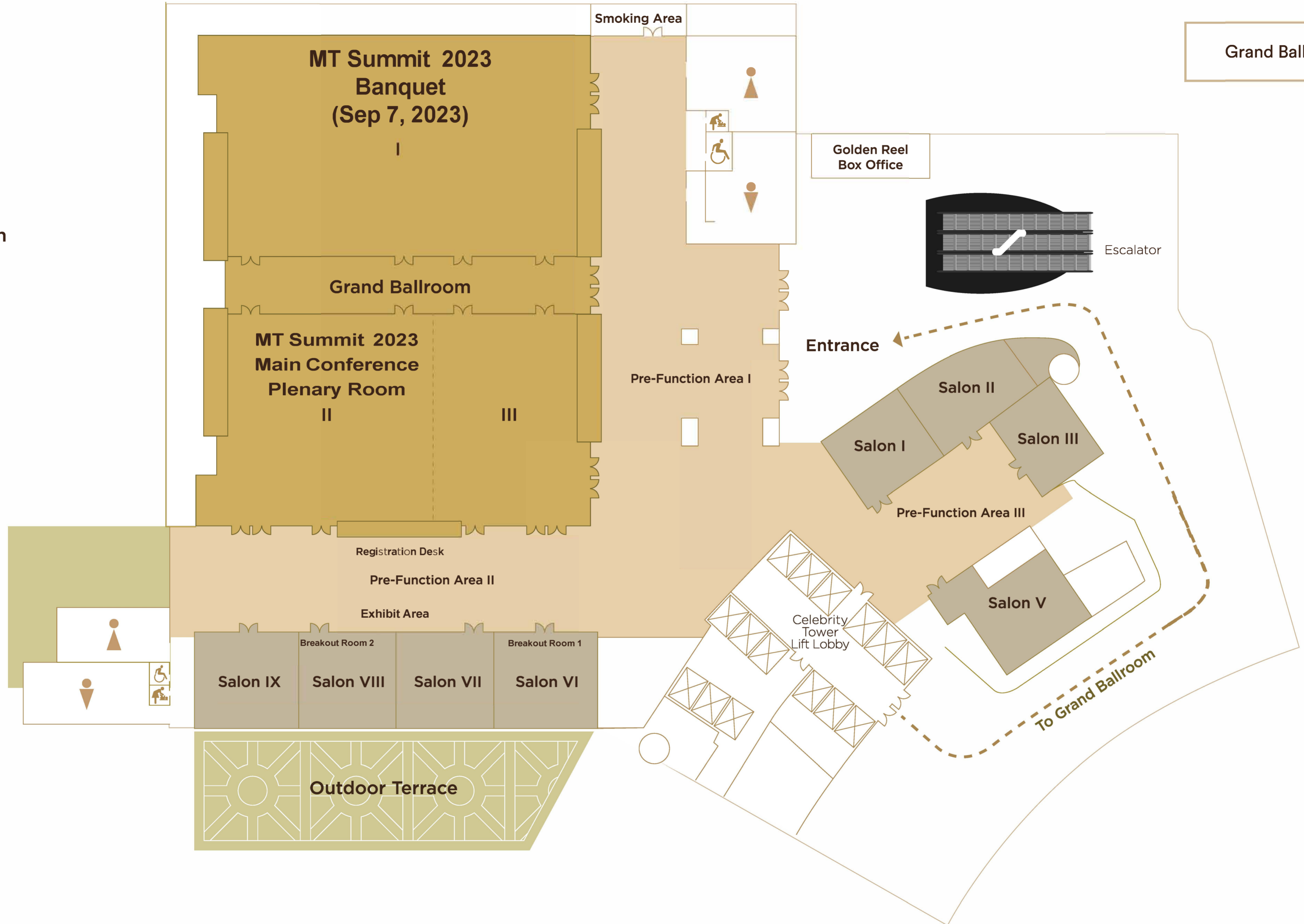
TEL: +853 2871 5616

FAX: +2871 5606

E-mail: [mtsummit2023@iccmacao.com](mailto:mtsummit2023@iccmacao.com)

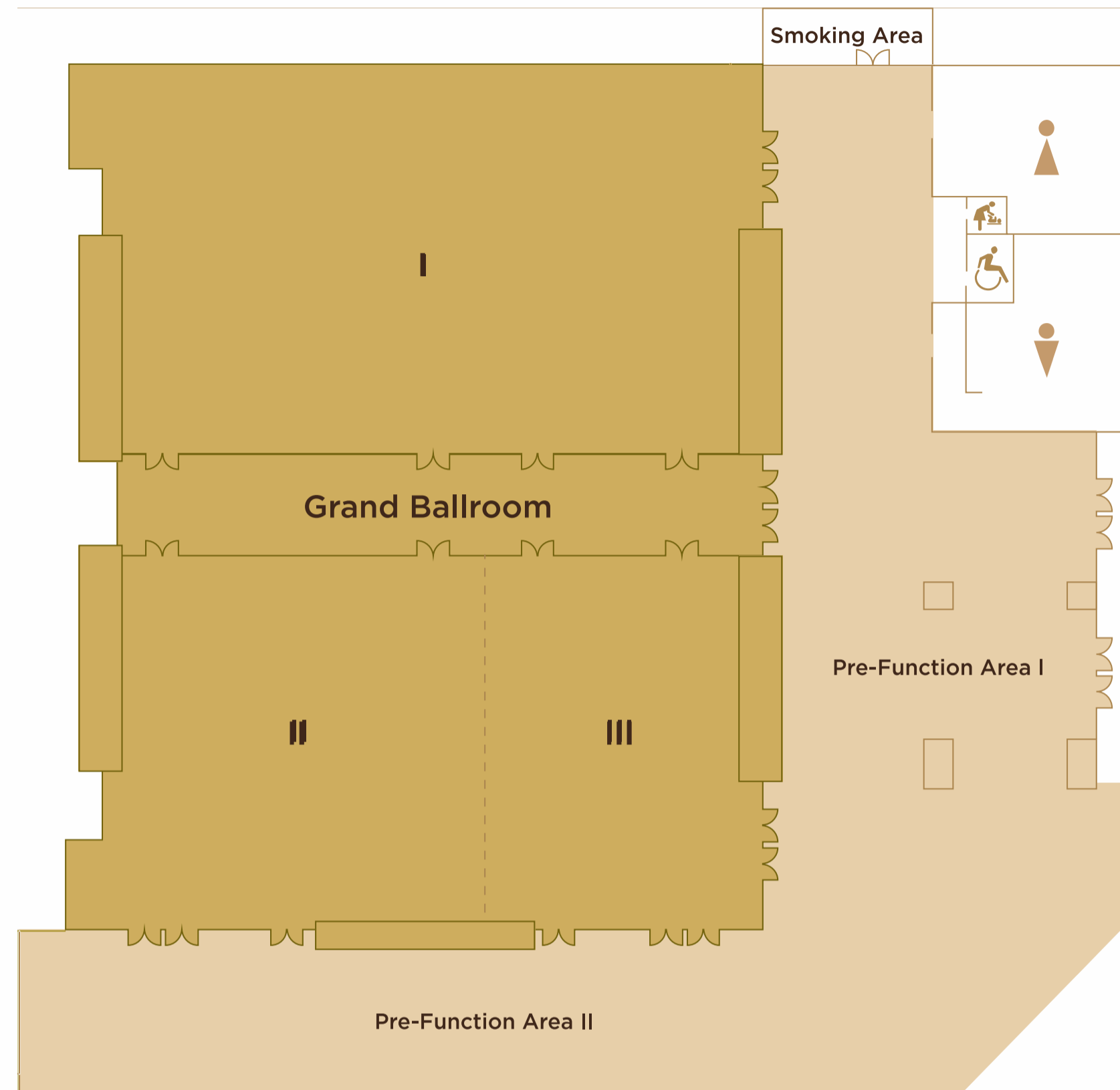
**We look forward to seeing you soon in Macao!**

**MT SUMMIT 2023 Floorplan**



**Grand Ballroom Floor Plan**





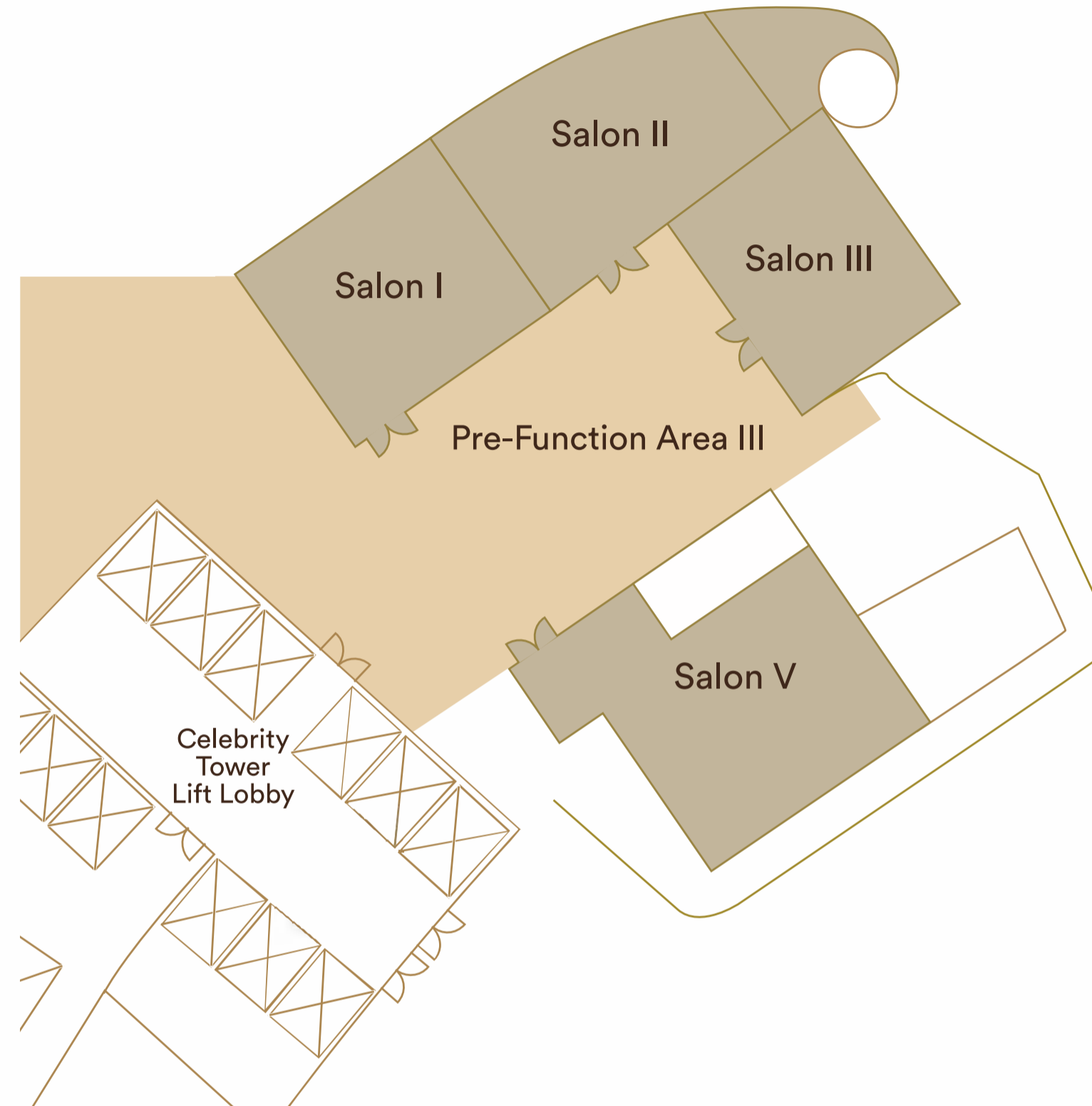
**Ballroom Floor Plan**



	Size L x W x H (M)	Area (SQM)	Area (SQFT)	Style (No. of Guests)						
				Theater	Classroom	U-Shape	Hollow Square	Boardroom	Banquet	Cocktail
Grand Ballroom	37.0 x 50.0 x 7.0	1,820	19,590	1,836	897	-	-	-	1,200	1,500
Ballroom I	37.7 x 22.3 x 7.0	820	8,826	670	380	90	110	65	504	680
Ballroom II	21.4 x 21.8 x 7.0	450	4,843	468	216	69	90	42	300	350
Ballroom III	15.4 x 21.4 x 7.0	330	3,552	204	162	57	66	42	180	200
Ballroom V	36.8 x 21.4 x 7.0	790	8,503	670	380	90	110	65	504	680



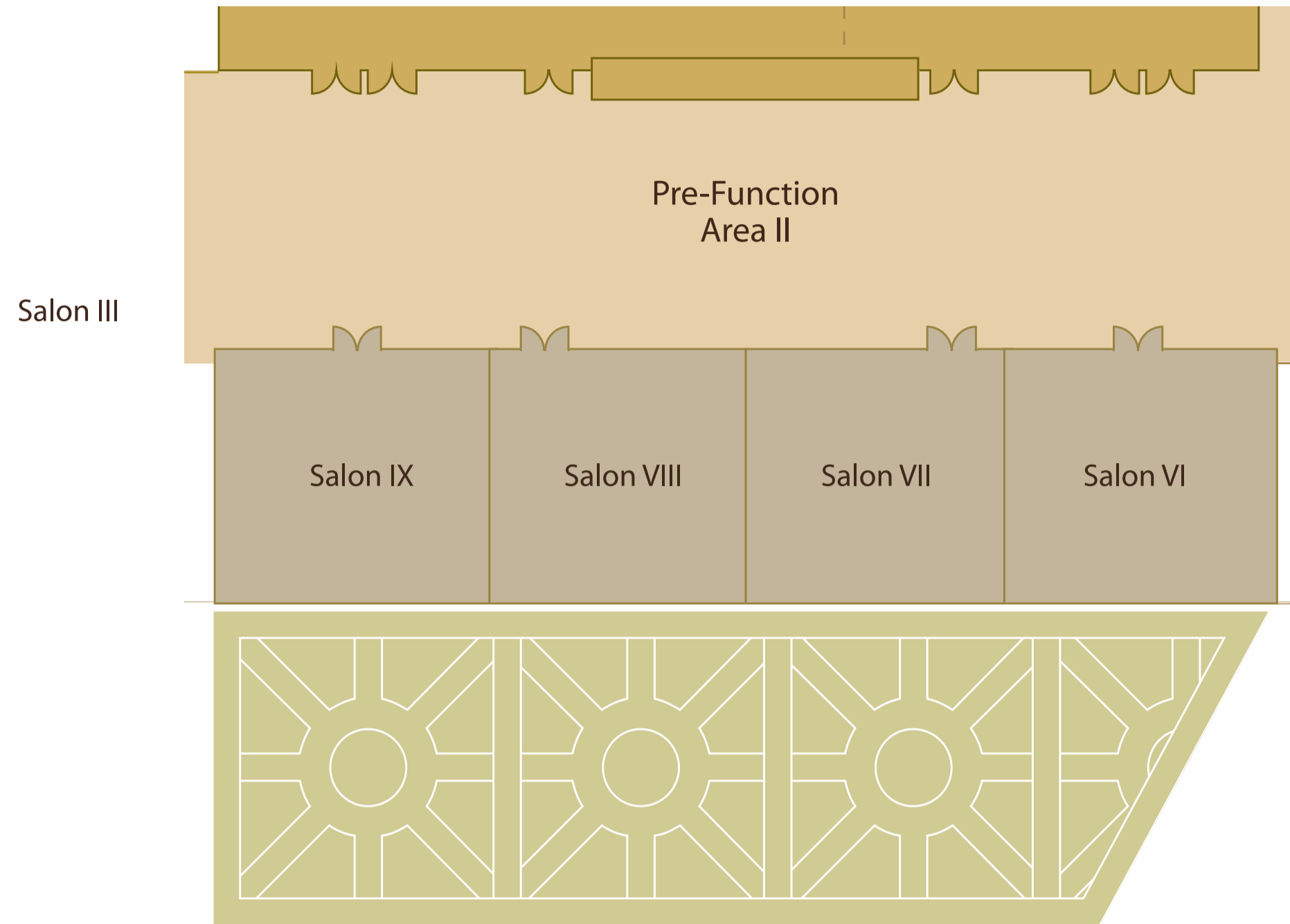
Salon Floor Plan (I, II, III, V)



	Size L x W x H (M)	Area (SQM)	Area (SQFT)	Style (No. of Guests)						
				Theater	Classroom	U-Shape	Hollow Square	Boardroom	Banquet	Cocktail
Salon I	7.2 x 7.7 x 4.4	61	656	40	30	18	24	21	36	50
Salon II	10.0 x 6.6 x 4.4	71	764	50	30	21	24	21	36	50
Salon III	8.1 x 9.0 x 4.4	76	818	50	30	24	30	21	48	50
Salon V	12.5 x 10.6 x 4.4	101	1,087	80	36	24	30	27	48	50



Salon Floor Plan (VI, VII, VIII,IX)



	Size L x W x H (M)	Area (SQM)	Area (SQFT)	Style (No. of Guests)						
				Theater	Classroom	U-Shape	Hollow Square	Boardroom	Banquet	Cocktail
Salon VI	10.0 x 9.2 x 4.4	88	947	84	54	27	30	21	60	70
Salon VIII	9.7 x 8.7 x 4.4	88	947	84	54	27	30	21	60	70
Salon VI + VII	19.9 x 9.2 x 4.4	176	1,894	168	96	54	60	51	120	140
Salon VIII	9.8 x 8.7 x 4.4	88	947	84	54	27	30	21	60	70
Salon IX	10.1 x 8.7 x 4.4	89	957	84	54	27	30	21	60	70
Salon VIII + IX	20.1 x 8.7 x 4.4	177	1,905	168	96	54	60	51	120	140